

SUMMONS

Council Meeting

Date: 12 November 2013

Time: **11.00 am**

Place: Council Chamber - County Hall, Trowbridge BA14 8JN

**PLEASE SIGN THE ATTENDANCE
BOOK BEFORE ENTERING THE
COUNCIL CHAMBER**

Please direct any enquiries on this Agenda to Yamina Rhouati, of Democratic Services, County Hall, Trowbridge, direct line 01225 718024 or email Yamina.Rhouati@wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225)713114/713115.

This summons and all the documents referred to within it are available on the Council's website at www.wiltshire.gov.uk

PART I

Items to be considered while the meeting is open to the public

1 **Apologies**

2 **Minutes of Previous Meetings** (*Pages 1 - 66*)

To approve as correct records and sign the minutes of the ordinary meeting of Council held on 9 July 2013, and the extraordinary meeting of Council held on 3 September 2013.

3 **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

4 **Announcements by the Chairman**

5 **Petitions**

5a) **Petitions Received**

No petitions have been received for presentation at this meeting.

5b) **Petitions Update** (*Pages 67 - 70*)

Report of the Democratic Governance Manager.

6 **Public Participation**

The Council welcomes contributions from members of the public.

Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named above for any further clarification.

Questions

To receive any questions from members of the public received in accordance with the constitution. Those wishing to ask questions are required to give notice of any such questions in writing to the officer named above (acting on behalf of the Corporate Director) no later than 5pm on **Tuesday 5 November 2013**. Please contact the officer named on the first page of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Councillors prior to the meeting and made available at the meeting and on the Council's website.

COUNCILLORS' MOTIONS AND QUESTIONS

7 **Notices of Motion** (*Pages 71 - 72*)

For Council's ease of reference the rules on how a motion is dealt with at Council taken from Part 4 of the Council's constitution is attached.

To consider the following notices of motions:

7a) **Notice of Motion No.2 - Government Guidance on Child Protection and Safeguarding in Schools - Cllrs Helen Osborn and Jeff Osborn** (*Pages 73 - 80*)

To assist Council in its consideration of this motion, the Council's response to the Department for Education's consultation: 'Keeping Children Safe in Education' is also attached.

7b) **Notice of motion no. 3 - Parking levy on supermarkets - Cllrs Cllrs Jeff Osborn and Terry Chivers** (*Pages 81 - 82*)

7c) **Notice of motion no. 4 - Living Wage - Cllrs Jeff Osborn and Terry Chivers** (*Pages 83 - 84*)

7d) **Notice of motion no. 5 - Blacklisting Practices - From Cllrs Ricky Rogers and Jeff Osborn** (*Pages 85 - 86*)

8 **Councillors' Questions**

Please note that Councillors are required to give notice of any such questions in writing to the officer named on the first page of this agenda (acting on behalf of the Corporate Director) not later than 5pm on **Monday 5 November 2013**. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Councillors prior to the meeting and made available at the meeting and on the Council's website.

OTHER ITEMS OF BUSINESS

9 **Review of Members Allowances** *(Pages 87 - 154)*

To consider the report of the Independent Remuneration Panel.

10 **Statutory Post of Head of Paid Service** *(Pages 155 - 160)*

Report by the Associate Director, Legal and Governance and Monitoring Officer

11 **Standards Committee Recommendations on Changes to the Constitution** *(Pages 161 - 256)*

Report by the Associate Director, Legal and Governance and Monitoring Officer incorporating recommendations from the Standards Committee.

12 **Review of Proportionality and Allocation of Seats on Committees to Political Groups**

12a) **Review of Committee Places** *(Pages 257 - 262)*

Report by the Associate Director, Legal and Governance and Monitoring Officer

12b) **Membership of Committees**

To determine any requests from Group Leaders for changes to committee membership in accordance with the allocation of seats to political groups approved by the Council.

13 **Parish / Community Governance Review** *(Pages 263 - 270)*

Report by Dr Carlton Brand, Corporate Director

14 **Executive Decisions Taken Under Special Urgency** *(Pages 271 - 276)*

Report by the Associate Director, Legal and Governance and Monitoring Officer

MINUTES OF CABINET AND COMMITTEES

15 **Minutes of Cabinet and Committees**

- a. The Chairman will move that Council receives and notes the minutes of Cabinet and the various Committees of the Council as listed in the Minutes Book and adopts any recommendations contained therein.
The Minutes Book is available on request to Councillors and available on the Council's website with this Summons.
- b. The Chairman will refer to Cabinet and each Committee in turn:
 - i. The Leader, Cabinet members and Chairmen of Committees will be invited to make any important announcements.
 - ii. Councillors will be given the opportunity to raise questions on points of information or clarification on the minutes presented.
- c. Councillors will be given an opportunity to raise general issues relating to Area Boards but not specific local issues.
- d. Councillors will be given an opportunity to raise any questions on the minutes of the Wiltshire and Swindon Fire Authority
(Under the Constitution, Councillors wishing to ask a question on the Fire Authority minutes are required to give written notice to the officer named on the front of this agenda (acting on behalf of the Corporate Director) not later than five clear days before the Council meeting – 5pm on Monday 4 November 2013).

16 **Dates of Council meetings**

To agree the dates of Council meetings for 2014 as follows:

4 February (if required)
25 February (Budget and Council Tax Setting meeting)
13 May (Annual Council)
29 July
21 October

PART II

Items during consideration of which it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed.

None

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